



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2021-2027 between programme and partner countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
INTERNATIONAL BALKAN UNIVERSITY	MK SKOPJE04	Prof. Dr. Snezana Bilic Erasmus+ Institutional Coordinator Str. Makedonsko Kosovska Brigada bb, 1000 Skopje, (Republic of North Macedonia) Email: sbilic@ibu.edu.mk iro@ibu.edu.mk Phone: +389 2 2600 004 +389 2 5515 000	http://www.ibu.edu.mk https://www.iro.ibu.edu.mk
Name of the Institution	PIC Number / OID	Contact Details	Website

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [number of students/total number of months of the study periods *]	Student Mobility for Traineeships *
PIC Number / OID	MK SKOPJE04	0111	Psychological Counseling and Guidance	1 st	2x5 months	tbc
		0114	English Language Teaching	1 st 2 nd	2x5 months	tbc
		0114	Turkish Language Teaching	1 st 3 rd	2x5 months	tbc
		0211	Graphic Design	1 st 2 nd	2x5 months	tbc
		0212	Fashion Design	1 st	2x5 months	tbc
		0213	Visual Arts	1 st	2x5 months	tbc
		0311	International Economic Relations	1 st 2 nd	2x5 months	tbc
		0311	Economics	3 rd	2x5 months	tbc
		0312	Political Sciences	1 st	2x5 months	tbc
		0313	Psychology	1 st	2x5 months	tbc
		0313	Clinical Psychology	2 nd	2x5 months	tbc
		0321	New Media and Communications	1 st	2x5 months	tbc
		0412	Banking and Finance	1 st	2x5 months	tbc
		0413	Management	1 st	2x5 months	tbc
		0413	Business Administration	2 nd	2x5 months	tbc
		0414	Public Relations	1 st 2 nd	2x5 months	tbc
		0421	Legal Studies	1 st	2x5 months	tbc
		0421	Administrative Law	2 nd	2x5 months	tbc
		0421	International Law	2 nd	2x5 months	tbc
		061	Computer Engineering	1 st 2 nd	2x5 months	tbc
		0722	Industrial Management	1 st	2x5 months	tbc
		0722	Industrial Engineering	2 nd	2x5 months	tbc
		0731	Architecture	1 st 2 nd	2x5 months	tbc
		0732	Civil Engineering	1 st	2x5 months	tbc
		0732	Structural Engineering	2 nd	2x5 months	tbc
		0911	Dental Medicine	1 st	2x5 months	tbc
		0913	Nursing	1 st	2x5 months	tbc
		0913	Midwifery	1 st	2x5 months	tbc

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

MK SKOPJE04	PIC Number / OID	0111	Psychological Counseling and Guidance	1 st	2x5 months	tbc
		0114	English Language Teaching	1 st 2 nd	2x5 months	tbc
		0114	Turkish Language Teaching	1 st 3 rd	2x5 months	tbc
		0211	Graphic Design	1 st 2 nd	2x5 months	tbc
		0212	Fashion Design	1 st	2x5 months	tbc
		0213	Visual Arts	1 st	2x5 months	tbc
		0311	International Economic Relations	1 st 2 nd	2x5 months	tbc
		0311	Economics	3 rd	2x5 months	tbc
		0312	Political Sciences	1 st	2x5 months	tbc
		0313	Psychology	1 st	2x5 months	tbc
		0313	Clinical Psychology	2 nd	2x5 months	tbc
		0321	New Media and Communications	1 st	2x5 months	tbc
		0412	Banking and Finance	1 st	2x5 months	tbc
		0413	Management	1 st	2x5 months	tbc
		0413	Business Administration	2 nd	2x5 months	tbc
		0414	Public Relations	1 st 2 nd	2x5 months	tbc
		0421	Legal Studies	1 st	2x5 months	tbc
		0421	Administrative Law	2 nd	2x5 months	tbc
		0421	International Law	2 nd	2x5 months	tbc
		061	Computer Engineering	1 st 2 nd	2x5 months	tbc
		0722	Industrial Management	1 st	2x5 months	tbc
		0722	Industrial Engineering	2 nd	2x5 months	tbc
		0731	Architecture	1 st 2 nd	2x5 months	tbc
		0732	Civil Engineering	1 st	2x5 months	tbc
		0732	Structural Engineering	2 nd	2x5 months	tbc
		0911	Dental Medicine	1 st	2x5 months	tbc
		0913	Nursing	1 st	2x5 months	tbc
		0913	Midwifery	1 st	2x5 months	tbc

[*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PIC Number / OID	MK SKOPJE04	0111	Psychological Counseling and Guidance	2x5 days	2x5 days
		0114	English Language Teaching		
		0114	Turkish Language Teaching		
		0211	Graphic Design		
		0212	Fashion Design		
		0213	Visual Arts		

		0311	International Economic Relations		
		0311	Economics		
		0312	Political Sciences		
		0313	Psychology		
		0313	Clinical Psychology		
		0321	New Media and Communications		
		0412	Banking and Finance		
		0413	Management		
		0413	Business Administration		
		0414	Public Relations		
		0421	Legal Studies		
		0421	Administrative Law		
		0421	International Law		
		061	Computer Engineering		
		0722	Industrial Management		
		0722	Industrial Engineering		
		0731	Architecture		
		0732	Civil Engineering		
		0732	Structural Engineering		
		0911	Dental Medicine		
		0913	Nursing		
		0913	Midwifery		
MK SKOPJE04	PIC Number / OID	0111	Psychological Counseling and Guidance	2x5 days	2x5 days
		0114	English Language Teaching		
		0114	Turkish Language Teaching		
		0211	Graphic Design		
		0212	Fashion Design		
		0213	Visual Arts		
		0311	International Economic Relations		
		0311	Economics		
		0312	Political Sciences		
		0313	Psychology		
		0313	Clinical Psychology		
		0321	New Media and Communications		
		0412	Banking and Finance		
		0413	Management		
		0413	Business Administration		
		0414	Public Relations		
		0421	Legal Studies		

		0421	Administrative Law		
		0421	International Law		
		061	Computer Engineering		
		0722	Industrial Management		
		0722	Industrial Engineering		
		0731	Architecture		
		0732	Civil Engineering		
		0732	Structural Engineering		
		0911	Dental Medicine		
		0913	Nursing		
		0913	Midwifery		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
MK SKOPJE04	All	English	English	B2	B2
PIC Number / OID	All	Language 1	Language 2	Level	Level

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

Course Catalog:

MK SKOPJE04: <https://iro.ibu.edu.mk/course-catalog-smi/>

PIC Number / OID:

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

MK SKOPJE04: *Students with disabilities can be accepted after the consultation with the Faculty Coordinator and International Office (educational matters). Lecture rooms and toilets accessible to wheelchairs. Disabled parking area is available. Friendly students.*

PIC Number / OID:

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
MK SKOPJE04	30 th June	15 th December
PIC Number / OID	Date	Date

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement: A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2021 will only take effect as of 1 September 2021+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

MK SKOPJE04:

Numerical System from 5 to 10	10	9	8	7	6	5
100 Point System	90-100	80-89	70-79	60-69	50-59	<50
ECTS System	A	B	C	D	E	F

PIC Number / OID:

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and

information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK SKOPJE04	International Relations Office Str. Makedonsko Kosovska Brigada bb, 1000 Skopje, Republic of North Macedonia Email: iro@ibu.edu.mk iro.incoming@ibu.edu.mk Phone : +389 2 2600 004 +389 2 5515 000	https://iro.ibu.edu.mk/visa-process-upon-arrival/ https://iro.ibu.edu.mk/visa-process-through-embassy-consulate/ Further information for incoming students on: iro.incoming@ibu.edu.mk
PIC Number / OID	Contact Details	Website

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK SKOPJE04	International Relations Office Str. Makedonsko Kosovska Brigada bb, 1000 Skopje, Republic of North Macedonia Email: iro@ibu.edu.mk iro.incoming@ibu.edu.mk Phone : +389 2 2600 004 +389 2 5515 000	Further information for incoming students on: iro.incoming@ibu.edu.mk
PIC Number / OID	Contact Details	Website

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK SKOPJE04	International Relations Office Str. Makedonsko Kosovska Brigada bb, 1000 Skopje, Republic of North Macedonia	https://iro.ibu.edu.mk/dormitory-private-housing/ Further information for incoming

	Email: iro@ibu.edu.mk iro.incoming@ibu.edu.mk Phone : +389 2 2600 004 +389 2 5515 000	students on: iro.incoming@ibu.edu.mk
PIC Number / OID	Contact Details	Website

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
MK SKOPJE04	Prof. Dr. Snezana Bilic <i>Erasmus + Institutional Coordinator</i>		
PIC Number / OID	Name, Function		

³ Scanned signatures are accepted