

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between institutions from programme and partner countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about the higher education institutions

Full name of the institution / country	Erasmus code or city	Name of the contact person	Contact details (email, phone)	Website (eg. of the course catalogue)
AGORA University of Oradea	RO ORADEA03	Litvin Roxana	litvinroxana@yahoo.com 0040745072123	www.univagora.ro
Slobomir P University / Bosnia and Herzegovina	Slobomir, Bijeljina	Vuk Ćustić	erasmusplus@spu.ba +387 53 209 611 +387 53 209 621	http://spu.ba/en/ www.international.spu.ba

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by the end of January at the latest in the preceding academic year.

FROM [Erasmus code or city of the sending institution]	TO ⁷ [Erasmus code or city of the receiving institution]	Subject area code * [ISCED 2013]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships* [Not relevant for 2015]
RO ORADEA03	Slobomir, Bijeljina	041	Business and administration	1 st	2 students x 4 months	2 students x 2 months
		0410	Business	1 st 2 nd	2 students x 4 months	2 students x 2 months
		042	Law	1 st	2 students x 4 months	2 students x 2 months
Slobomir, Bijeljina	RO ORADEA03	041	Business and administration	1 st	2 students x 3 months	2 students x 3 months
		0410	Business	1 st 2 nd	2 students x 4 months	2 students x 2 months
		042	Law	1 st	2 students x 3 months	2 students x 3 months

FROM ⁷ [Erasmus code or city of the sending institution]	TO ⁷ [Erasmus code or city of the receiving institution]	Subject area code * [ISCED 2013]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of the teaching periods or average duration*]	Staff Mobility for Training *
RO ORADEA03	Slobomir, Bijeljina	041	Business and administration	2 staff x 5 days	1 staff x 5 days
		0410	Business	2 staff x 5 days	1 staff x 5 days
		042	Law	2 staff x 5 days	1 staff x 5 days
Slobomir, Bijeljina	RO ORADEA03	041	Business and administration	2 staff x 5 days	1 staff x 5 days
		0410	Business	2 staff x 5 days	1 staff x 5 days
		042	Law	2 staff x 5 days	1 staff x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

Receiving institution [Erasmus code or city]	Optional: Subject area	Main language of instruc- tion	Additional language of instruc- tion	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommende	Staff Mobility for Teaching [Minimum recommended level:

¹ See Common European Framework of Reference for Languages

				<i>d level: B1]</i>	<i>B2]</i>
RO ORADEA03	Business, administration and law	Romanian	English	B1	B2
Slobomir, Bijeljina		English	Serbian, Croatian, Bosnian	English B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Respect of fundamental principles and other mobility requirements

The higher education institution(s) located in a **programme country**² of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here:

http://eacea.ec.europa.eu/funding/2014/call_he_charter_en.php

The higher education institution(s) located in a **partner country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **partner country** of Erasmus further undertakes to:

² Erasmus+ programme countries are the 28 EU countries, the EFTA countries and other European countries as defined in the Call for proposals.

Before mobility

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
AGORA University of Oradea	September, 30	January, 30
Slobomir, Bijeljina	August, 1	January, 1

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

AGORA University of Oradea

Grades are integer numbers and given on a scale from **10 (the highest grade)** to **1 (the lowest grade)**.

The lowest passing grade is 5 (five)

1 full academic year – 60 credits

1 semester – 30 credits

Slobomir P University grading system: In BiH, students' performance is graded on a scale from 10 to 5. Each numerical grade corresponds to a qualitative grade as follows:

10 – Exquisite

9 – Great

8 – Very good

7 – Good

6 – Sufficient

5 – Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (e-mail, phone)	Website for information
RO ORADEA03	Litvin Roxana litvinroxana@yahoo.com 0040745072123	www.univagora.ro
Slobomir, Bijeljina	Vuk Ćustić erasmusplus@spu.ba +387 53 209 611 +387 53 209 621	http://spu.ba/en/ www.international.spu.ba

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (e-mail, phone)	Website for information
RO ORADEA03	Litvin Roxana litvinroxana@yahoo.com 0040745072123	www.univagora.ro
Slobomir, Bijeljina	Vuk Ćustić erasmusplus@spu.ba +387 53 209 611 +387 53 209 621	http://spu.ba/en/ www.international.spu.ba

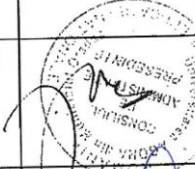
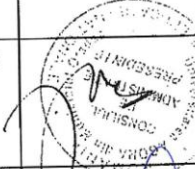
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code or city]	Contact details (e-mail, phone)	Website for information
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SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature
RO ORADEA03	Legal representative – PhD.Prof.Eng. Misu Jan Manolescu	02.03.2015	 
Slobomir, Bijeljina	Legal representative – Mile Vasić, PhD Rector	02.03.2015	